THIS IS A NEW SYSTEM - PLEASE READ BOTH SIDES OF THIS FORM NOW!

YOU MAY NOT HAVE TO GO TO COURT IN PERSON. MAKE YOUR CHOICE AND FOLLOW THE DIRECTIONS BELOW
Read all the information below in paragraphs 1-6 before making your decision.

☐ **A** STOP HERE AND GO TO

WWW.JUDICI.COM

PLEA, PAY, AND/OR APPLY FOR SUPERVISION

MAIL-IN CHOICES B, C, & D

☐ **B** Plead guilty, Pay Ticket Amount, Conviction is reported to the Secretary of State.
DO NOT APPEAR IN COURT.

☐ **C** AVOID CONVICTION on Your Driving Record, Plead Guilty, Register for the Driver Safety Program. Pay Ticket Amount and an Additional $25.00 **for Traffic School Supervision. Place your signature in the first paragraph on page (2) and below, and fill out the "registration form" on page (2) and mail to the address below*.**

☐ **D** **Plead Not Guilty and Request A Hearing Before A Judge. Follow the directions on the reverse side of your ticket and**
DO NOT USE THIS DOCUMENT.
DO NOT APPEAR IN COURT UNTIL YOU RECEIVE A TRIAL DATE.

▪ READ ALL INSTRUCTIONS

1. Use envelope provided UNLESS your complaint is marked "YOU MUST APPEAR IN COURT". You have choices. Read them carefully and put an X in one of the boxes above, follow the instructions and mail form in envelope.
2. This form (and payments for choices B or C) must be mailed no sooner than 7 days after the date that your ticket was issued and not later than 7 days prior to your assigned court date or your fine may increase and your driving privileges may be suspended.
3. All certified checks and money orders are made payable to "CLERK OF THE CIRCUIT COURT". DO NOT SEND CASH OR PERSONAL CHECKS. If you pay this officer when stopped, you will only owe $25 administrative fee for supervision.
4. To register for the Driver Safety Program and avoid a conviction on your driving records, mark box C, place your signature in the box below and fill out the "Registration Form" on the reverse side of this form.
5. If you are found to be ineligible for the Driver Safety Program, a conviction will be reported to the Secretary of State and the $25 administrative fee will be accepted by the court.
6. Your receipt, drivers license, or bond card will be mailed to you when you pay or mark the box B or C, and after your payment is received and processed. Keep the yellow copy of your ticket until your drivers license or bond card is returned to you.

ELIGIBILITY REQUIREMENTS:

***YOU MUST NOT HAVE BEEN PLACED ON COURT SUPERVISION FOR A TRAFFIC TICKET ISSUED IN THE 12 MONTHS PRIOR YOUR CURRENT TICKET.**

***YOUR CURRENT TICKET MUST INDICATE THAT NO COURT APPEARNCE IS REQUIRED.**

***VIOLATORS UNDER THE AGE OF 18 AT THE TIME OF THE VIOLATION ARE NOT ELEIGIBLE FOR ONLINE SUPERVISION OR MAIL IN SUPERVISION AND MUST APPEAR IN COURT WITH A PARENT TO REQUEST SUPERVISION.**

SPECIAL NOTES:

***IF YOU DO NOT COMPLETE THE SAFETY SCHOOL OR SEND PROOF OF COMPLETION, A CONVICTION WILL BE REPORTED TO THE SECRETARY OF STATE.**

***CDL DRIVERS SHOULD CONTACT THE JACKSON COUNTY STATES ATTORNEY AT (618) 687-7200 TO DISCUSS THE ELIGIBILITY FOR COURT SUPERVISION.**

My Name is (print)_____ Signature_____

Address _____

City_____ State _____ Zip_____

If you have questions regarding your ticket, please contact the Jackson County Circuit Clerk at (618) 687-7308

APPLICATION FOR COURT SUPERVISION AND DRIVER SAFETY PROGRAM
COUNTY OF JACKSON

- This form also requires that you plead guilty and request supervision either Online or by mail.
- **WHEN COMPLETE, either e-mail this form to: trafficsafetyprogram@jacksonco.net or mail it to:** **Jackson County Circuit Clerk**
  P.O. Box Drawer 730
  Murphysboro, IL 62966

I, _____ certify that I am eligible for court supervision and driver safety program under the eligibility requirements.

I am requesting that the Court place me on supervision for the enclosed traffic violation.

I further understand that I do hereby PLEAD GUILTY to said offense as charged, WAIVE my constitutional rights as set fourth in the traffic charge received AND that my plea of guilty will be accepted and a conviction entered if my driving record indicates I have been placed on Court Supervision for a traffic ticket within 12 months of the current violation date.

I further understand that if I am not eligible OR Fail to timely complete the Driver Safety Program OR Violate the law for another traffic violation within my court supervision period OR fail to pay the appropriate fine, cost or fees, that a conviction will be entered against me and reported to the Secretary of State for inclusion on my driving record.

Sign Here _____ Date: _____

DRIVER SAFETY PROGRAM INSTRUCTIONS -PLEASE READ BOTH SIDES OF FORM.

Driver Safety Program
Shawnee Community College
8364 Shawnee College Road
Ullin, IL 62992
ATTN: Driver Safety Program
Questions regarding Driver Safety Class Email:
drivesafe@shawneecc,edu
Office Hours: 9:00 A,M, -3:00 P.M,
Monday -Thursday
Phone Inquiries 618-833-8435

CLASS LOCATIONS:

1, Massac County (Metropolis)

[redacted]

3.Union County (Anna)

TO REGISTER: Complete the Registration Form below, This form must be mailed no sooner than 7 days after the date your ticket was issued and no later than 7 days prior to your assigned court date along with your payment (Certified check or money order must be made payable to CLERK OF THE CIRCUIT COURT, Do not send cash or personal check), Use this envelope, (Your ticket fine plus $25,00 administrative fee for the total cost) The fine and fee can be combine on the same certified check or money order. Payment and application must be returned to the Jackson Co. Circuit Clerk's Office.

NOTE: PLEASE CHECK WITH YOUR STATE IF YOU ARE A CDL DRIVER.

The Driver Safety Program: Your class assignment form will be mailed to you in 4 to 6 weeks. **Some class sites have limited or restricted schedules**. Your request will be honored, if there is availability. If not, then next closet site will be scheduled. If you are unable to attend your scheduled class, **immediately call the Driver Safety Program Office and reschedule.** (You may reschedule one time at no charge with Shawnee College only), Call no later than the date stamped on your class assignment form, If you miss your class, you must reschedule a new class and pay $10. **REMEMBER:** Traffic Safety School must be completed before the court supervision completion date which will be approximately 120 days from the date of your ticket

IF YOU REGISTER FOR THE PROGRAM YOU WILL NOT NEED TO APPEAR IN COURT. The Driver Safety Program Office will report to the court when you complete the class. No driving conviction will be reported to the Secretary of State.

OUT OF AREA MOTORIST

If you decide to attend a 4 hour class in your area, you will still need to enroll in our program for tracking purposes. Complete this form and send it to the Circuit Court in the county which you received your ticket along with the blue copy of the ticket, ticket fine, and the processing fee of $25.00. Mark Box C and mail in the envelope provided. The Circuit Court will forward your information to our office and a letter will be sent to you with details in 4 to 6 weeks on completing the class in your area, however YOU ARE RESPONSIBLE FOR ANY ADDITIONAL FEES THEY MAY CHARGE IN YOUR AREA.

REGISTRATION FORM FOR THE DRIVER SAFETY PROGRAM

Put an X in front of your choice.

- ☐ **Massac Co. - Thur Evening**
- ☐ [redacted]
- ☐ **Union Co. - Sat Morning**
- ☐ **Out Of Area Motorist***
- ☐ **Online***

***Please refer to instructions on reverse side for more OUT OF THE AREA motorist information.**

***There will be additional class costs for online and out of area classes.**

LAST NAME

FIRST NAME M.I. SEX (M F)

STREET NUMBER AND NAME

APT # CITY STATE ZIP

DATE OF BIRTH DRIVERS LICENSE NUMBER STATE

AREA CODE DAYTIME PHONE TICKET NUMBER TICKET DATE

EMAIL ADDRESS

Revised -12-9-2021

JACKSON COUNTY TRAFFIC SAFETY SCHOOL WEBSITE:

https://shawneecc.edu/driver-safety/

Individuals can now sign-up for traffic safety school without waiting to hear from Shawnee Community College. It is important to follow **all** steps. Once you receive your certificate of completion, file that with Shawnee and Jackson County Circuit Clerk.

If you have questions in regards to the certificate or signing-up.
Please call 618-687-7300 Jackson County Circuit Clerk.

Attached is what the website should like:

Driver Safety

Drivers stopped for minor traffic violations in Alexander, Jackson, Johnson, Massac, Pulaski, and Union counties in Illinois may be eligible for the Driver Safety Program offered by Shawnee Community College as an alternative to court. Eligible drivers receive an application from the police, pay the ticket fine and a $25 administrative fee, and apply through the County Circuit Clerk's Office. After completing the four-hour course, participants receive a certificate, which is reported to the court.

How to Apply for the Driver Safety Course +

Directions Once the Course is Completed +

For additional information, please get in touch with the Driver Safety Department at:

618-634-3438

618-833-8435

drivesafe@shawneecc.edu